Hall Pass Issues/Resolutions

Can school wide limits be set on hall passes, or is the limit by teacher/classroom?
At this time the limit on hall passes are by classroom not school wide. After sharing the concern with IC, this is an enhancement that is coming with the next Hall Pass upgrade.

Unable to send the student to a specific staff member, can only choose their classroom/office.
Create a location called Classroom. When staff creates a Hall Pass to send a student to another teacher/staff member, choose Classroom as the location, and then put the teacher's name and room number in the notes field that is available. This info shows on the student's Hall Pass.

Can we limit students bathroom passes to two a day like we did in the pass setting wise? So each student has a daily limit.
There is no way to set a limit of Hall Passes for an individual student. We have shared this with IC in hopes that they would consider adding this setting to future upgrades to the system.

Is there a way to create group pass for meetings or events?
There is no way to setup group passes. We have shared this with IC in hopes that they would consider adding this setting to future upgrades to the system.

Can other students with medical issues be set to unlimited passes?
There is no way to set a limit of Hall Passes for an individual student. We have shared this with IC in hopes that they would consider adding this setting to future upgrades to the system.

Can passes be scheduled?
Passes cannot be scheduled. We have shared this with IC in hopes that they would consider adding this setting to future upgrades to the system.

Can we view a student's Hall Pass history?
Yes you can. To view a Student's Hall Pass History:
- Under the **Main** Menu, click on **Attendance Office**
- Under Scanning, click on **Student Scan History**
- Search for student
- This report can be filtered to hall passes to see a student's previous hall passes.

Can we have the cafeteria as an origin for creating Hall Passes?
Yes. The cafeteria just needs to be added as a location (Hall Pass Label) in Hall Pass Settings.

Can hall monitor teachers see where students are coming from while on hall duty?
When you click on a student from the Hall Monitor Grid, it opens the Student Hall Pass Lookup page. From the Student Hall Pass Lookup page, you can see who approved/created the hall pass.

Is the new Hall Pass documenting overtime? How are we to handle numerous occurrences?
From the Student Scan History you can view the total minutes for the hall pass. That would be a building level decision on how to handle the hall passes.

Rostered students not showing up in Hall Pass... Will that resolve when the system syncs?
If they are new students, they would show up the day after they are scheduled in IC. If they do not, let us know.

Is there a way in IC Hall Pass for students to get a notification when we write students a pass? From what we have tested, students need to be logged in to IC and be in the hall pass screen to know this.
The only way would be if the student downloaded and the mobile app onto their phone and signed into the app. I have not tested this yet.

"Are you able to fix the sections in Teacher Hall Pass View? Level 1 & Level 2 are listed together, and I am not able to send my students to the 100 bathrooms when Cindy has 2 of her students out, also if passes are not ended it won't allow me to create a pass for my class.
Access to locations in Hall Pass are setup in Hall Pass Settings. These issues can be resolved in the Hall Pass Settings by whoever setup access to the locations in Hall Pass. This is specific to each school building.

Hard to find the hall pass feature in the old look of IC
From the old view in IC, Hall Pass is located under Attendance > Scanning. We are currently working with IC to see what options are available for training staff on using the "new look" in IC. I would highly recommend that staff start using the new look in IC. The old look will no longer be available after this school year.